

Terms of Reference

Committee Objective

The objective of the Region Championship Committee is to administer and conduct Region & State Events in the Geelong Bowls Region.

Membership of the Region Championships Committee:

- Interested members of Clubs must submit expressions of interest to the Region Board.
- Region Championship Committee members must be appointed by the Region Board. Minimum 3 but more may be appropriate.
- The President of the Region Board is to chair the first meeting of the Championship Committee.
- The Chair of the Committee is to be appointed by the Committee.
- The Region Board member who is assigned the portfolio of Championships, shall be an ex officio member of the Committee.
- The Committee must report to the Board on a regular basis, through the Championships Portfolio.

Operating Principles:

- The Championships Committee must be autonomous in operations with GBR Board proving final approval.
- The Championships Committee must establish a meeting schedule and methods of communication at the first meeting and inform the Region Board.
- Only members of the Championships Committee can vote on any issues to do with Region Championships.
- Unexplained non-attendance at three consecutive meetings results in termination of a place on the Committee.
- The Region Board must fill any casual vacancy.
- To ensure that the Committee has the best interests of all bowlers in mind when making decisions or recommendations, the Committee should not be influenced or biased by personal involvement and declare any conflicts of interest.

- Championships Committee members must respect and honour the confidentiality of the Committee deliberations and decision making.
- The Championships Committee must be cohesive and present a united front. Decisions and recommendations belong to the whole Committee.

Responsibilities of the Region Championships Committee:

- To maintain equality. By law, Equal Opportunity is a requirement. Men's and Women's events must be run concurrently.
- To assign the dates and times for State Events.
- To take entries, organize facilities, officials and conduct State Events.
- To co-opt other individual members to assist when required.
- To co-ordinate trophies and presentations at the completion of State Events.
- To forward results of State Events and the names of Region representative teams to the Region secretary for forwarding to Bowls Victoria.
- To liaise with Bowls Victoria personnel.
- To be cognizant of all relevant policies including Bowls Victoria Social Media policy.
- To communicate effectively and efficiently with the Region Board, other Committees, Clubs and bowlers.